



Oxley
COLLEGE



2025 TRAFFIC MANAGEMENT

PLAN



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The safety of our students at school drop off and pick up is everyone's responsibility.

Oxley College has some unique challenges in managing traffic at peak times. There is one road in and one road out; we are not permitted to allow drop off or pick up in the surrounding streets; there are limited footpaths and cycleways on local roads; and public transport options for many are limited. We are working to address these issues with both local and state governments.

If your child can catch the bus, travel by train, walk or cycle, or you can carpool on some days with other Oxley families, we encourage you to do so. It helps to reduce our carbon footprint as well as reduce our traffic.

Our Traffic Management Plan for 2025 has been developed with everyone's safety as our top priority. It has also been designed to improve efficiency and reduce the impact on our local community.

Please familiarise yourself with the protocols and discuss with your children what they mean for your family's circumstances.



MORNING DROP OFF PROCEDURES

Parents/carers may drop off either in the Senior School Drop Off/Pick Up Zone or the Turning Circle (Junior School).

- Do not drop off students elsewhere on the driveways.
- Drivers must not exit vehicles, except to assist with large bags, or if switching with a Student Learner Driver.
- Drivers must not drive through the Senior School staff car park or drop off there.
- Please obey the speed limits on local residential streets of 50 kph, and 40 kph when our school zones are in operation.
- The speed limit on campus is 10 kph.



AFTERNOON PICK UP PROCEDURES

- There will be split bell times in the afternoon.

YEAR GROUP OF ELDEST CHILD	TIME	LOCATION
Pre-K – Year 2	3.00pm	Turning Circle
Year 3 – Year 6	3.10pm	Turning Circle
Year 7 – Year 8	3.25pm	Turning Circle
Year 9 – Year 12	3.25pm	Senior School Pick Up Zone

- Pick up arrangements will be in effect from 2.45pm each day.
- Should you need to pick up a child before the end of their timetabled day (e.g. to attend a medical appointment), please arrange to collect them no later than 2.45pm.
- Before arriving on campus, please ensure the supplied card with your family's name is displayed and visible on the front passenger-side dashboard.
- Drivers picking up multiple students must collect all of them at the designated time and location for the eldest child, ie. parents/carers should not be picking up students from both locations at the end of the school day, or waiting on campus for their older children.
- If the eldest child is in Year 7 or 8 we ask that these students and siblings are picked up from the Junior School Turning Circle on the first driveway at 3.25pm.
- If the eldest child is not being picked up that day (e.g. they have sport after school or are sick), the designated pick up time and location is for the next eldest child.
- Students with older siblings who have a later pick up time will be supervised until that time.



AFTERNOON PICK UP PROCEDURES

- Do not enter the driveway before your designated pick up time. Arriving early will contribute to the queue on Railway Road and prevent others from accessing the pick up bays.
- If you are picking up in the Senior School Pick Up Zone, please do not queue across the bus bay on Railway Road.
- Drivers must remain in vehicles in the Turning Circle at the top of the first driveway or the Senior School Pick Up Zone on the second driveway. The only exception is if a Student Learner Driver is switching with their parent/carer to drive.
- If a student is unable to put on their own seat belt, parents/carers must park in the first driveway and walk to the Turning Circle to collect them.
- Up to five vehicles will enter the Turning Circle/Senior School Pick Up Zone at a time and go to one of the five pick up bays. A member of staff will call out the name and the relevant pick up bay number to waiting students. Those students will then go to that bay.
- Students should carry their school bag(s) into the car with them, rather than using the boot, unless it is impractical/unsafe to do so, or if they have large bags (e.g. cricket bags/musical instruments).
- Once all students have boarded and put on seat belts, all five vehicles will exit the Turning Circle/Pick Up Zone in order, at which point the next five vehicles on the driveway will be directed to enter, and the process will repeat.
- Vehicles are not permitted to wait in the pick up bays. If a student is not present at the Turning Circle/Senior School Pick Up Zone when their name is called, the vehicle must either exit the campus and use the turning circle at the end of Railway Road to turn around and re-enter, and/or park on the main driveway.
- There is to be no overtaking of vehicles in the pick up bays.



Should you have any questions or would like further clarification please contact the College

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