

to think to dare to dream





### OXLEY HAS HIGH EXPECTATIONS OF ITS STUDENTS AND WILL LET THEM SEE THAT, WITH RIGOUR AND HARD WORK, ALMOST ANYTHING IS POSSIBLE.

Although the school began only thirty years ago, it feels like it has been a part of the Southern Highlands landscape for much longer than that - perhaps founded in 1883, not 1983. This is partly due to the graceful main building, Elvo, and the grounds. It is also, however, something deeper than that. I think it is because it seems necessary, indeed inevitable, that a community such as ours should have a school such as Oxley.

The Southern Highlands is a community that has high expectations and wants its children to be able eventually to bestride their world, be it Madrid or Mittagong, Beijing or Bundanoon. Oxley has similar high expectations of its students and will let them see that, with rigour and hard work, almost anything is possible. We aspire to give the students the advantages of a 'big city' school, without parents having to send their children away to the boarding houses of Sydney or Melbourne.

At the same time most people in our community have made the conscious choice to raise our children in a local setting - one with forty thousand people, not four million. People want a school that reflects that. Our beautiful grounds and relatively small size mean that every student is known and cared for. I know most students in the School by name (and know their birthdays) and many of the teachers have deep and long-lasting connections with each child. At the same time we are large enough to offer a strong variety of subjects, sports, activities, bands and social groups.

Many people in the Highlands want a school that is co-educational and non-denominational. This reflects their own world views about gender and the role of tolerant, ecumenical spirituality in a school setting. We respect the unique contributions of men and women and know the importance of them working together. We also respect the profound, personal nature of each individual's journey with regard to the 'big questions' of life. This respect is deep in Oxley's soil.

So I think this is why it feels that Oxley has been here for much longer than thirty years: we should have been here in the Southern Highlands since 1883. We are proud to reflect and bring out the best in this community. We are proud to educate the sons and daughters of those who choose to live here. We are proud to be the type of school we are.

On a more personal note, we look forward to meeting the most precious things in your life. We look forward to caring for them and look forward to exposing them to all of the amazing things that this world has to offer. We look forward to being a part of the miracle of their journey from childhood to adulthood. We have encyclopaedias in our library (figuratively), band aids in our sick bay, basketballs in the gym and violins in the music centre. We are ready to go. Welcome aboard.

Michael Parker Headmaster

# OUR VISION

To be a school whose unique combination of ENLIGHTENED ACADEMIC RIGOUR, CARE FOR THE WHOLE CHILD and CULTURAL RICHNESS in a unique Southern Highlands setting makes for an education which is not surpassed in NSW.

# ACADEMIC RIGOUR:

This means making sure that students strive, stretch themselves and stick to their tasks. It means having high expectations, working hard and rewarding effort. It means making students 'battle ready' for their lives in the highly competitive twenty first century.

# ENLIGHTENED ACADEMIC:

This means an inspirational, liberal and non-denominational education based on critical thinking, creativity and open engagement. Not merely a narrow 'marks driven' education.

# CARE FOR THE WHOLE CHILD:

This means valuing and caring for each child emotionally, ethically and socially, as well as academically. It means us really knowing every child who dons an Oxley uniform.

# CULTURAL RICHNESS:

This means students receiving a high quality cosmopolitan experience in the arts and sport while still retaining the benefits of life in a caring, intimate setting away from the frenetic pace of a major city.

# OUR MISSION

### TO (AND FROM) OUR STUDENTS

# AS YOUR EDUCATORS WE WILL:

Excite you with the richness of what is known and inspire you with the possibility of what is yet to be discovered. Also help you think clearly, creatively and with passion.

Care for you emotionally so you feel that school is a safe harbour where you are secure and respected for who you are.

Engage you as often as possible about values, ethics and the biggest spiritual questions in life. This will be non-denominational, informed by the christian tradition and will also draw from wisdom wherever it is found. Also give you opportunities to serve others.

Help you discover a rich variety of opportunities so that you can experience what it is to really strive and work hard at what is important. These opportunities will be inside and also outside the classroom - on the sporting field, in performance spaces and in the outdoors.

Help prepare you for the future in the exciting, dangerous and uncharted twenty first century.

# AS YOUR EDUCATORS WE EXPECT YOU TO:

Seize each day at school. Approach learning with enthusiasm, open minded curiosity and real wonder.

Care for the others within our school and respect their individual personalities and talents.

Seek to develop a well-founded ethical, moral and spiritual world view which will sustain you throughout your life. Also to 'give back' to others in our region, our country and our world.

Commit to stretching yourself and tenaciously finishing what you start. ( To strive, stretch and stick).

Approach your life in the twenty first century with optimism, resilience, passion and wisdom.



# OXLEY COLLEGE HISTORY & PHILOSOPHY

### OXLEY COLLEGE IS AN INDEPENDENT, CO-EDUCATIONAL AND NON-DENOMINATIONAL K - 12 DAY SCHOOL FOUNDED ON CHRISTIAN PRINCIPLES.

It first opened its doors to students in 1983 with an initial enrolment of twenty four. Oxley is consciously small and personal enough for students to feel that their uniqueness and individuality matter, yet large enough to offer a wide range of academic subjects.

Oxley aims to develop in its students the virtues they will require to lead a happy and fulfilling life. This involves a spiritedness and sensitivity in all that they do, think and feel. It is hoped that Oxley students will carry a sense of challenge, an acceptance of their responsibilities, an awareness of the needs of others and a compassion in meeting those needs. The College seeks to develop the mind, the body and the spirit, recognising that in harmony they contribute to wholeness of being. Above all, it hopes to engender in its students an understanding

that 'being' is more important than 'having' and that it is the quality with which one thinks and feels and believes and strives which is paramount.

All educational policies and practices have been established to develop the fundamental principles of this philosophy. High standards of dress, courtesy, conduct and involvement in Oxley activities are expected from students to help them identify with and be loyal to the principles for which Oxley stands. Oxley provides opportunities for every student to achieve. The highest achievement of all – a noble quality of person – is believed to be within reach of everyone.

# ENLIGHTENED ACADEMIC RIGOUR

# AT OXLEY WE HAVE A FUNDAMENTAL BELIEF IN THE EDUCATION OF THE WHOLE CHILD.

We seek to foster a learning environment that is dynamic, innovative and child-centred through the provision of high quality learning and teaching. Students are encouraged to enjoy their learning and to apply it to their understanding of the world in all its complexity and of their individual place within it.

We believe our students should be engaged and challenged in their 21st education and constantly review both "best" and "next practice" in order to provide the very best learning. For this reason, we have joined other innovative schools in working with the globally recognised Visible Learning team as a strategy for maximising student outcomes. Our approach to transforming learning is based on Professor John Hattie's internationally acclaimed research in Visible Learning: A synthesis of over 800 meta-analyses relating to achievement (2009) and his book Visible Learning for Teachers: Maximising impact on learning (2012). This outstanding research, spanning more than 15 years, involved millions of students and represents the largest evidence-based research into what actually works best in schools to improve learning.

Our staff of highly committed teachers work daily on improving the learning of our students, transforming the traditional experience to one that continues to inspire, engage and extend.

Our curriculum, while firmly grounded in the NSW Board of Studies and the Australian Curriculum requirements, offers scope for the discovery of personal passions, abilities and talents. Each student has the opportunity to grow through inquiry, discovery and exposure to a myriad of experiences designed to maximise learning.

In Years 7 – 12 the academic programme offers a combination of compulsory studies and elective subjects. The opportunity for choice grows as student's progress towards their senior years.

The structure of our academic programme reflects the three stages of the secondary curriculum continuum.



# STAGE

5

YEARS 9 AND 10

At this point, students begin to refine their learning programme, choosing subjects that reflect their particular interests and aptitude. A substantial, but smaller programme of compulsory studies maintains the breadth and balance.

# STUDENTS UNDERTAKE CORE SUBJECTS THAT ARE COMPULSORY FOR ALL STUDENTS:

- English
- Mathematics
- Science
- History
- Geography
- Personal Development, Health & Physical Education
- Cornerstone
- Global Perspectives

# STUDENTS CHOOSE TWO ELECTIVE SUBJECTS FROM THE FOLLOWING:

- Music
- Visual Arts
- Graphics Technology
- French
- Food Technology
- Drama
- Design & Technology
- Commerce

A student who has a particular interest or background in other areas of study may apply to take a subject by distance learning. Approval for this will consider the individual's capacity for independent study as a major factor.

Opportunities for acceleration are increasingly available. Year 10 students who display aptitude and ability can be accelerated into Preliminary HSC Legal Studies, Chemistry and Mathematics Extension 1. Students in other years follow an extension pathway or can be considered for acceleration in a course based on individual achievement and aptitude.

### **CORNERSTONE**

Oxley is proud of its innovative new subject, Cornerstone, introduced in 2015 and taught twice a week to every student in Year 7-10. Cornerstone's curriculum is devised and written entirely at Oxley. It is a subject that draws together all of the big, inspirational and ethical ideas from wherever they are found and funnels them into the one subject. It is also a subject that will teach students how to think. This subject should be the cornerstone of an enlightened, rigorous education for the twenty first century.

### The topics include:

**EIGHT THORNY ISSUES IN PHILOSOPHY** 

**ETHICS IN THE PLAYGROUND** 

**HOW TO THINK CRITICALLY** 

**BIG QUESTIONS FOR BIG RELIGIONS** 

**ALL ABOUT STUDY FOR YEAR 7** 

**BUSINESS ETHICS** 

THE PHILOSOPHER'S ZONE WISE MEN OF EARLY GREECE

### **GLOBAL PERSPECTIVES**

Oxley College is launching another exciting new subject, Global Perspectives which will be taught twice a week in 2016 to every student in Year 9. Its study will be closely linked to our Year 9 Rites of Passage Programme and our service learning opportunities in Nepal.

Cambridge IGCSE Global Perspectives is a ground breaking and stimulating course that stretches across traditional subject boundaries and develops transferable skills. It is both cross-curricular and skills-based and taps into the way students enjoy learning, including team work, presentations, projects, and working with other learners around the world. The emphasis is on developing the ability to think critically about a range of global issues where there is always more than one point of view.

The course is built around a series of topics, each containing issues of global importance. The global issues provide a stimulating context through which students can begin to develop the skills necessary to participate as active, global learners and for practical application in further study.

Students are expected to demonstrate an understanding of global issues from personal, local or national and international perspectives, using research, reasoning and questioning skills to gain this understanding and form their own judgements.

### Students choose from the following topics:

- Belief Systems
- Biodiversity and Ecosystem Loss
- Climate Change
- Conflict and Peace
- Disease and Health
- Education for All
- Employment
- Family and Demographic Change
- Fuel and Energy
- Humans and Other Species
- Language and Communication
- Law and Criminality
- Poverty and Inequality
- Sport and Recreation
- Technology and the Economic Divide
- Trade and Aid
- Tradition, Culture and Identity
- Transport and Infrastructure
- Urbanisation
- Water, Food and Agriculture

# **RITES** OF PASSAGE

In 2015, our innovative programme known as Rites of Passage was introduced to Year 9 students.

During the last three weeks of Term 2 Oxley College Year 9 students complete a residential programme in Sydney where they learn in museums, galleries, universities, theatres and the historically rich urban environment of Sydney's CBD.

The Rites of Passage Sydney programme has been designed around psychologist Michael Carr-Greg's identified needs for 14 and 15 year olds: emancipation from parents; strong, healthy friendships; vocational direction; and a strong sense of personal identity. We have developed a cross-curricular academic programme around the theme "Identity - Telling Your Story". It includes tours, workshops and lectures at Macquarie University, University of Technology Sydney, Art Gallery of NSW, ABC Studios, Foreshore Authority, Observatory Hill Education Centre, Museum of Human Disease, the Opera House, Museum of Contemporary Art, Australian Film and Television School and Cockatoo Island.

The purpose of this innovative programme is to expose students to ideas, people and phenomena that could never be accessed in a conventional classroom. We want to ignite students' passion for what the future holds and the learning journey they are on. The Rites of Passage programme for Year 9 marks a significant transition towards life as a senior student. After the exhilaration of starting High School and before the challenge of the Higher School Certificate, the Rites of Passage programme provides an unforgettable, transitional moment in the lives of Oxley students.



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These subjects are eligible for inclusion in the ATAR (Australian Tertiary Admissions Rank).

Students may seek approval for study by distance learning and each case will be considered on its merits. Individual students may benefit, too, from the study of a vocational (VET) subject, but these may not be included in the ATAR.

### YEAR 12 (HSC COURSE)

The HSC Programme of Study commences during Term 4. Students have the opportunity to amend their programme with the addition of various extension courses in:

- **English Extension 2**
- History
- French
- Mathematics Extension 2

Standard English is also available to students in Year 12. At all points where decisions must be made, the College offers comprehensive advice, both personal and general.



events are in place to support students. These include workshops, ELEVATE study sessions, consultations, Wellbeing and Careers sessions as well as Pastoral reflections and Mindfulness sessions.

TRANSITION PROGRAMMES

### YEAR 12 STUDY CENTRE

Year 12 students use a study centre located in Elvo (the historic building at the centre of the Oxley Grounds). It is a place ideally suited to the serious academic business of preparing for the HSC.

In 2016 the Year 12 Academic Master is a shared position, with Mrs Hicks and Mrs Carter available in study periods, before and after school to mentor, monitor and inspire Year 12s as they aim high. The Year 12 Study Centre is not a Year 12 common room or a social space. It will be a place for students to work independently or in groups on their HSC - a library dedicated to them.

### **ACADEMIC TOURS**

From time to time, Oxley students have the opportunity to travel in order to extend their academic experience. From 2016, Year 9 students can travel to Nepal as part of their studies in Global Perspectives. Each year there is a Drama Tour to Melbourne for senior Drama students, prior to commencing their Individual and Group projects. Previously Year 11 and 12 Ancient History students toured Italy while Year 9 and Year 10 students had the opportunity to visit Belgium, France and Turkey as they surveyed the European Battlefields. In the past, students have also travelled to Borneo (Geography), China (Music) and Noumea (French).

### **CLASS GROUPINGS**

At Oxley we believe in supporting our students to achieve success in their learning. For that reason Year 7 – 10 students are placed in groupings within classes according to their achievement data, their individual student profiles and a combination of other indicators that may impact on learning. The College has a formal policy of streaming from Year 8 onwards in English, Maths and Science. Other subjects, according to the learning needs of the cohort may also be streamed. The usual pattern is a top stream with a combination of



either two parallel or two other streams. Within each class, differentiation will occur to provide each student with the appropriate amount of challenge. Depending on the learning needs of the cohort, the number of students or gender in each class may not always be equal.

The learning profiles of Year 7 students are considered by Curriculum Team Leaders and Heads of House in order to determine initial groupings. According to the cohort, some classes may be streamed from the start of the academic year. The data used will include NAPLAN and previous school reports. Students entering other years are placed after personal discussion and a review of their academic record. Class groupings will be regularly reviewed by year group teachers, Curriculum Leaders and Deputy Head, Learning. A review may be initiated as a result of new data, a change of circumstance or a number of other factors. A formal review of class groupings will usually occur at the end of a semester, however changes may be made at the end of a topic, a term or when there are other circumstances affecting the learning of a student.

### COMMUNICATION

At Oxley we believe that a partnership between home and school is vital for a student's success. Therefore we value the opportunity to have meaningful conversations with students, parents and teachers at pertinent times throughout the year.

We commence each academic year with an information session where students and parents receive an overview of that particular year's focus and outline. This is also an excellent opportunity to meet with other parents and ask questions. Formal reporting occurs twice a year for all year groups.

The usual pattern of communication can be found on the table below.

Should you wish to contact a teacher about your child's progress at a time other than the Student/Parent/ Teacher meetings, this may be done by contacting your child's Head of House or Tutor.

	TERM 1	TERM 2	TERM 3	TERM 4
YEAR 7	Information Session Student/Parent/Teacher	Formal Report	Student/Parent/Teacher	Formal Report
YEAR 8	Information Session Student/Parent/ Teacher	Information Session: Y9 Electives Formal Report	Student/Parent/Teacher	Formal Report
YEAR 9	Information Session Student/Parent/ Teacher	Formal Report	Student/Parent/Teacher	Formal Report
YEAR 10	Information Session Student/Parent/ Teacher	Information Session: Y11 Course Formal Report	Student/Parent/Teacher	Formal Report
YEAR 11	Information Session Student/Parent/Teacher	Formal Report	Information Session End of Preliminary Report	Y12 Student/Parent/ Teacher
YEAR 12	Formal Report	Student/Parent/ Teacher	Final Oxley Report	

### **CAREERS**

We also help students with advice on future career options through our Careers Advisor. Occupational testing in Year 10 is designed to aid students in their thinking about the future. This often leads to advice on choosing subjects for the senior years so that university pre-requisites may be met. We have a Mentor Programme in Year 12 matching students to adult professionals who work in the student's possible career path.

### WHAT PARENTS CAN DO TO SUPPORT LEARNING

We believe that a partnership between home and school is fundamental to student achievement and progress. We encourage conversations between students, families and teachers that are based around learning and are focussed on student engagement and progress.

### **HOMEWORK POLICY**

Since 2015 we have been mandating and regulating homework more consistently. Independent work at home has always been a part of a good education and will continue to be here. As well as allowing students to reinforce concepts at school, it gets them 'battle ready' to take on the rigours of the HSC. As schools become more dynamic, it also becomes increasingly possible in some areas for students to learn content at home on a TED talk or similar, and then use class time to debate, discuss and process it.

Students from Years 7 to 9 have a homework 'timetable' in which approximately three subjects set homework each night. This is given to students in the same way as their class timetable from day-to-day. The homework may be day to day work (eg. Maths exercises), preparation work (reading an article or watching a TED talk) or longer range work (eg. a project for History). Students' lesson diaries are used to record how much time they spend on each subject each night. This allows Tutors and parents to monitor how much homework they are doing. Each Monday a House period is set aside for the Tutor to check diaries, while the students engage in a school wide 'Drop Everything and Read' programme. For students who do not complete homework there are consequences. However, teachers are also on the lookout, pastorally, for students who struggle to do the work in the agreed upon time so that they can offer assistance

Homework should be interesting and stimulating - not just 'busy' work. We are teaching the 'skills' of doing homework - prioritising, ordering, avoiding distractions, etc.

Homework should be a regular, structured and worthwhile part of an Oxley student's life.

### **WE EXPECT:**

- **Year 7:** One to one and a half hours each night plus reading (four times a week)
- Year 8: One and a quarter to one and three quarters hour each night plus reading (four times a week)
- **Year 9:** One and a half to two hours each night plus reading (five times a week)
- **Year 10:** At least two hours each night plus reading (five times a week)
- Year 11: Whatever is needed to get through the work, but at least three hours each night (five times a week with additional weekend work)
- Year 12: Whatever is needed to get through the work, but at least three hours per each night (five times a week with additional weekend work)

### OXLEY COLLEGE AIMS TO PROVIDE EFFECTIVE GUIDANCE FOR THE PERSONAL DEVELOPMENT OF EACH INDIVIDUAL.

Therefore, there is a close relationship between behaviour and pastoral care.

A school's climate has much to do with the spiritual, moral and social development of students. Children and young people feel most secure in an ordered environment where they know what is expected of them. This implies a structure of guidelines and frameworks and an awareness in staff and students of these expectations. The aim is to lead students towards acceptance of responsibility for themselves and for others from K-12.

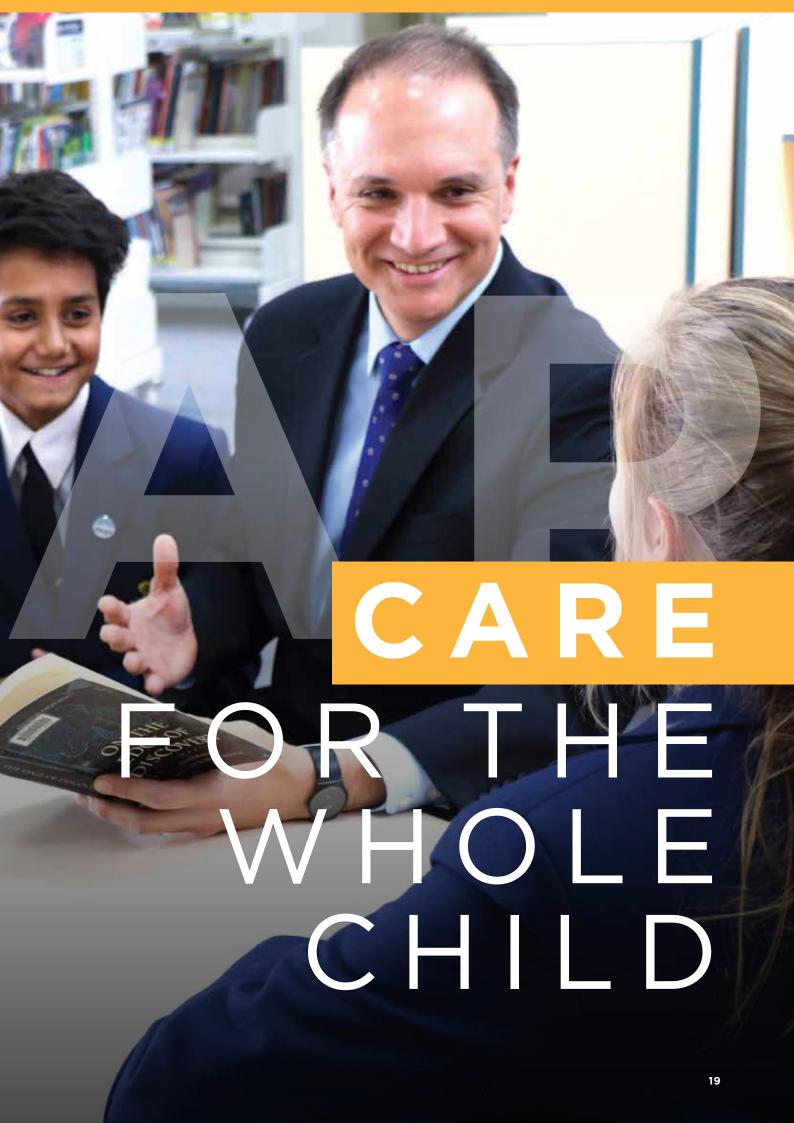
RESPECT FOR SELF, RESPECT FOR OTHERS AND RESPECT FOR OXLEY COLLEGE

All students and staff at Oxley College have the right to be treated fairly and with dignity in an environment free from physical and verbal disruption, intimidation, harassment and discrimination.

To achieve this, Oxley College will maintain high standards of student behaviour at all times. Respect for Self, Respect for Others and Respect for Oxley College replaces individual rules and acts as our guide to supporting students under our care.

Respect for Self, Respect for Others and Respect for Oxley College is also a partnership with parents working together to support all students under the College banner.





### **RESPONSIBILITIES AND RIGHTS**

RESPECT FOR SELF	I have a <b>responsibility</b> to be honest, kind, courteous and ethical.	I have a <b>right</b> to feel safe and valued at Oxley College.
RESPECT FOR OTHERS	I have a <b>responsibility</b> to co-operate, be respectful, kind and not distract others from learning.	I have a <b>right</b> to be treated with kindness and compassion and free to learn.
RESPECT FOR OXLEY COLLEGE	I have a <b>responsibility</b> to be well dressed and be a positive role model within the school and community.	I have a <b>right</b> to be proud of my college.

The purpose of rules and guidelines is twofold: first, to educate students towards an understanding of the need for order and towards a desire to comply with reasonable regulation: second, to assist the smooth running of the school in all its operations. Discipline should therefore be caring, positive and educative rather than negative, uncaring and repressive.

The College believes that a supportive environment provides those conditions which most effectively maximise learning and which best promote the expression of true freedom. Rules are based on the two principles, which guide all conduct throughout the culture of the College: Is it the best that can be achieved? Is it worthy of membership of the College?

The College aims to ensure that every student is known in depth by at least one member of staff and that there is one adult in whom each student can confide. Regular appraisal of individuals is designed to pre-empt and avert crises in academic and social development, to provide a point of reference for professional counselling and to seek out, make known and develop special interests which may not emerge through the academic programme.

The achievement of these aims is only possible with the full support and co-operation of parents.

As our Year 12 students exit the school gates for the last time we want to develop the whole child who has academic rigor, compassion, integrity and true sense of who are and where they are heading.

### PASTORAL HOUSE SYSTEM

Our Pastoral Care relates to academic, spiritual, emotional and physical welfare, and is the responsibility of every member of staff. Structures exist to centralise information on individuals with Heads of House, Tutors and class teachers.

In 7-12 all students are allocated to one of the six Houses. Each House is divided vertically into Tutor groups of approximately 15 students, with students from each year group represented, all under the control of a member of staff (ie. Tutor). Tutor groups meet each day with the full House coming together at a regular Assembly. Pastoral Care of students, therefore, is managed at the individual level by the House Tutor, as well as by the Head of House, staff, College Psychologist and the Deputy Head, Pastoral.

The 7-12 Houses are named after famous Australian pioneers in their field. Dobell – Culture (Green), Durack – Sport (Purple), Florey – Research (Yellow), Mawson – Exploration (Blue), Monash - Public Service (Red) and Oodgeroo – Literature (Ochre).



### **DOBELL**

Sir William Dobell (1899 – 1970) was an artist whose works were representative of new styles and directions in Australian art. Dobell is known mainly as a portrait painter although he did paint landscapes. Dobell's unique style embodies the pioneering attributes of originality and a sense of adventure – of exploring new techniques and pushing innovative and creative boundaries.



### **DURACK**

Sarah Durack (1899 – 1956) had to fight for her right to represent Australia in swimming at the 1923 Stockholm Olympic Games where she became the first woman to win a gold medal at an Olympics. Later she broke twelve world records and at one time held every record in women's swimming from 50 yards to one mile. A person of great determination, Sarah Durack pursued her goals but never lost sight of fairness and justice.



### **FLOREY**

Baron Howard Florey (1898 – 1968) was a scientist and a co-discoverer of penicillin. Born in Adelaide, Florey became a Professor of pathology at Oxford University where he made his discoveries. Florey shared the 1945 Nobel Prize for Physiology and Medicine. Florey was never interested in fame. He simply sought to help people and share the knowledge to do this.



### **MAWSON**

Sir Douglas Mawson (1898 – 1958) was an Australian Antarctic explorer, geologist and academic. First involved with Shackleton and Scott, Mawson later led three expeditions to Antarctica gathering valuable scientific data and mapping 1,500kms of coastline. He was an explorer of courage, fortitude, endurance and resolve.



### **MONASH**

Sir John Monash (1865 – 1931) engineer and soldier, was probably Australia's greatest military leader, serving successfully in Gallipoli and on the Western Front during the First World War. Monash was knighted on the field of battle, a distinction which had not been given to a British soldier for nearly 200 years. Loved by his troops, Monash always put the good of others ahead of his own.



### **OODGEROO**

Oodgeroo Noonuccal (1920 – 1993), formerly known as Kath Walker, was an Aboriginal poet and civil rights leader. Born a member of the Noonuccal tribe on North Stradbroke Island (Moreton Bay), she educated herself and later began to write poetry, and lecture on Aboriginal issues at Australian universities and at international conferences. Oodgeroo Noonuccal was a campaigner against all forms of injustice and a believer in reconciliation.

### RESTORATIVE JUSTICE

At Oxley College we understand that from time to time students will make mistakes. It is important that they learn from these mistakes and are able to make informed choices in the future, and are able to move forward in a supportive and non-judgemental manner.

Restorative Justice is a philosophy we use in our behaviour management system. It involves high levels of control (limit-setting, discipline) and support (encouragement, nurturing). Conflicts in human relationships will occur and the challenge is to have processes that enable the restoration of relationships that result in learning and personal growth for all concerned.

Parents and teachers have the opportunity to develop a positive school environment that enables students to learn from mistakes and still feel positive about themselves and others. To be effective all involved need to play an active role in restorative justice. This can be done in a number of ways but revolve around these principles:

- 1. Foster awareness in the student of how others have been affected.
- 2. Avoid scolding or lecturing.
- 3. Involve the student actively, instead of simply handing out punishment which the student is expected to accept passively. In a restorative intervention the student is asked to speak. They need to listen to how others have been affected by their inappropriate behaviour. They help decide how to repair the harm and make a commitment to this. The student is held accountable.
- 4. Accept ambiguity. Often fault is unclear and people can agree to accept the ambiguous situation.
- 5. Separate the issue from the student.
- 6. See every serious instance of wrongdoing and conflict as an opportunity for learning.



### **LEADERSHIP**

At Oxley College we believe all students have the ability to lead, be good role models and inspire others to achieve and work to the best of their ability.

Year 11 will have the opportunity to gain valuable skills throughout the year which will help prepare them for leadership roles the following year.

All Prefects have specific roles and responsibilities.

**Our current Prefect Leadership Team consists of:** 

### **Head Boy and Head Girl**

**Brandon Colby and Cate Patterson** 

**Deputy Head Boy and Girl/Service Leadership Captains**Patrick Newton and Heidi Bevan

### **House Captains**

William Lamrock-George and Kelsey Scholes (Dobell),
Nicholas Wilson and Laura Irving (Durack)
Christopher Aleksov and Gabrielle Taylor-Helme (Florey)
Jack Scandrett and Jaime Pryor (Mawson)
Lachlan Schereck and Alexia Cheaib (Monash)
Joshua Wise and Jamie Binder (Oodgeroo)

### **Prefect**

Emma Croker

### **PREFECTS SHOULD:**

- Support, encourage and guide younger students.
- Promote the College and set a positive tone for students to follow.
- Lead by example and make a difference locally, national and globally.

### SERVICE LEARNING

The Oxley College Service Learning vision is for our students to support local, national and international communities and make a difference to the lives of others.

Students are fortunate to attend Oxley College and we believe our students should give their time, energy and skills to build a better future. Service Learning is not only about giving money and donations it is about investing time in helping those less fortunate than themselves and displaying a true sense of compassion towards others.

During their time at the College our students will be exposed to different Service Learning opportunities and to a variety of programmes. Several programmes include:

### Year 7

### **Feeding the Homeless**

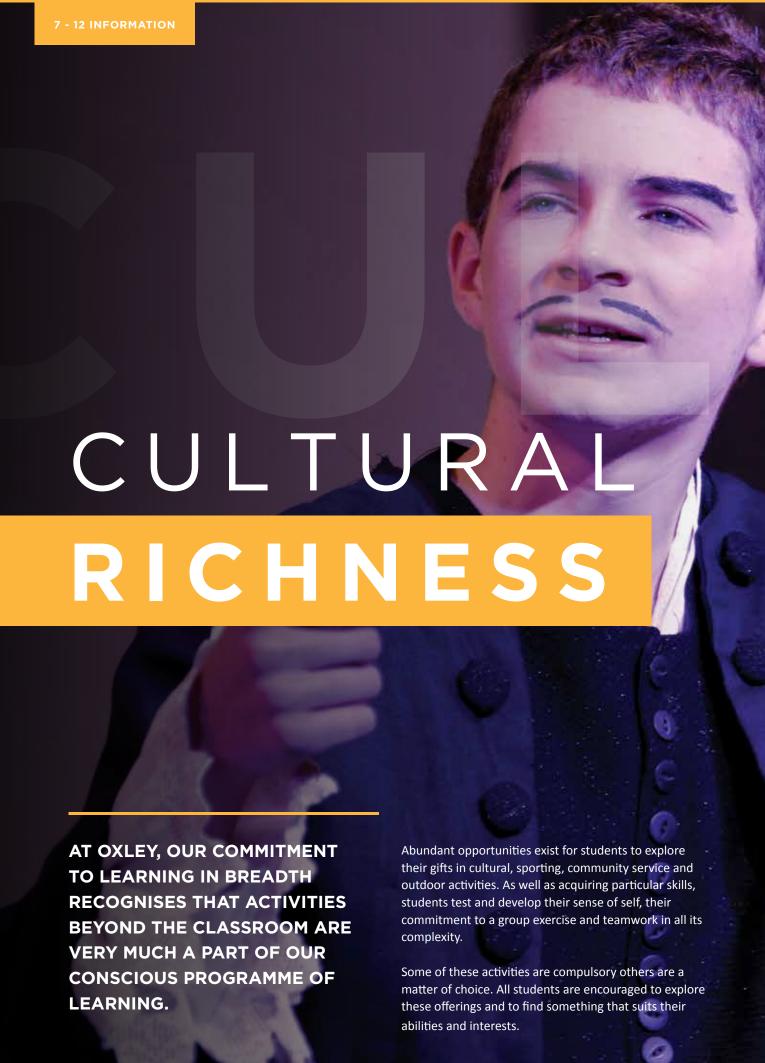
Year 7 are rostered on to shop, prepare and cook a meal such as a casserole to bring to the College each week. Members of the local Uniting Church collect five meals per week and distribute to people in need in the local area.

### Year 8

### **Christmas Hampers**

Year 8 organise Christmas Hampers from each Tutor Group.

We encourage students to invest their energy in supporting a cause or charity that they value and feel a true sense of connection. This could also involve arranging a sausage sizzle, raffle, competition or any activity to donate the proceeds/time/skills to this charity. We aim to encourage our students to show compassion towards those less fortunate and be able to make a difference to the lives of so many.





### **OUTDOOR EDUCATION**

The Outdoor Education Programme is designed to foster an awareness in students of the beauty of the natural world. It also exposes them to personal challenge and intersects with the academic curriculum. With the assistance of highly trained professionals, this programme offers a wide variety of activities including bush walking, abseiling, navigation and remote survival skills.

The Duke of Edinburgh's Award Scheme, offered at three levels—Bronze, Silver and Gold—includes a major outdoor component, community service and personal growth. Students are assisted in their progress through the provision of regular hikes and individual tracking.

### OLE! OTHER LEARNING EXPERIENCES

Each year during Term 4, all students in Years 7, 8, 9, 10 are involved in Oxley's unique OLE! programme. OLE stands for Other Learning Experiences and it is the intention that the experiences offered will extend and enrich activities beyond the classroom. Year 7 and Year 8 students complete a core skills outdoor education experience, while students in Year 9 and 10 are able to choose activities from three strands: Active, Cultural and Community. In the past these have included: A Taste of Sydney, Scuba Diving, Surf Safaris, Building, Mural Painting and Cross Country Skiing. The culmination of the programme is the annual Outback trip, undertaken by Year 11 students during the Term 3 holiday break.

Over the years, a number of overseas tours have been offered as part of the Co-Curricular Programme. In past years there was a Sports Tour to New Zealand and a tour to Vietnam and Laos. In 2015, World Challenge took Oxley students to Thailand.



# RT

A COMPREHENSIVE RANGE OF TEAM AND INDIVIDUAL SPORTS REFLECTS OXLEY'S COMMITMENT TO DEVELOPING THE PHYSICAL GROWTH OF STUDENTS AND THOSE PERSONAL AND AFFECTIVE ASPECTS OF HUMAN DEVELOPMENT.

In Years 7 to 10, skills and fitness are taught within the Physical Education and Health programmes and all students participate in sports lessons every week.

From their team sports, students learn loyalty, cooperation and responsibility. As a founding member of the Independent Sporting Association (ISA) competition, the College has sought to uphold the principle of healthy competition where games are played in the spirit which reflects a positive approach to sport among schools of similar culture.

The College organises transport for away games and hospitality complements the sporting competition at home.

Boys can join teams to play Cricket, Basketball, Football (Soccer), Rugby Union and Tennis. Girls compete in Hockey, Softball, Netball, Football (Soccer), Basketball and Tennis. Annual competitions in Athletics, Swimming and Cross-Country are part of the ISA programme.

There are College teams in the Equestrian competitions, Snow Sports and Water Polo.

# OXLEY COLLEGE K-12 PARENTS' & FRIENDS' ASSOCIATION

# ALL PARENTS OR GUARDIANS OF OXLEY STUDENTS ARE AUTOMATICALLY MEMBERS OF THE OXLEY P&F.

College staff are honorary members. Friends of the College may join by applying to the P&F Secretary.

The aim of the Oxley P&F is to be a forum and means to implement the P&F's objectives: to promote the educational interests of the Oxley College school community, to assist in the provision of teaching equipment and other amenities for the College and cultivate a sense of community at Oxley College.

The Oxley P&F Executive meet as required in the David Wright Library to discuss key events throughout the year. The P&F elects an Executive Committee and confirms Year Representatives at the AGM in the last term of each school year.

Events held throughout the year are designed to be social or to raise funds. In reality the latter often become social as well, as this is a great way to meet and get to know other parents and members of the Oxley community. Events planned for 2016 include parent year group social functions, the Trivia Night, Oxley Equestrian Day and the inaugural Pin Oak Fair.

A Contact List is produced each year and is a great resource for having the contact details for other families at the College. All P & F enquires should be directed to the P & F President.

# OXLEY COLLEGE DIRECTORY

### **BOARD OF GOVERNOR**

Chairman
Deputy Chairman
Board Members

Mr Frank Conroy Mr Tony Norris Dr Stephen Barnett Mrs Julie Naughton Mrs Linda Emery Mr Eugene Joubert Mrs Mandy Lawson Mr John Rapp Mr Dennis Mudd

### **EXECUTIVE**

Headmaster Mr Michael Parker
Deputy Head, Learning Mrs Kate Cunich
Deputy Head, Pastoral Mr Peter Ayling
Head of K – 6 Mrs Justine Lind
Business Manager Mrs Beverley Harris
Community Relations Officer/
Registrar Mrs Emma Calver

### VISIBLE LEARNING TEAM LEADERS

Mrs Jacqui Pugh Mr Peter Crawford

Mr Ben Hicks Ms Vanessa Forbes

### **HEADS OF HOUSE**

### HOUSE NAME

Mrs Jacqui Pugh
Mr Bill Clewett
Durack(Purple)
Mr Christophe Gauchat
Florey (Yellow)
Mr Simon Woffenden
Mr Tristan Bevan
Mr Phil Cunich
Dobell (Green)
Murack(Purple)
Mr Horey (Yellow)
Mawson (Blue)
Monash (Red)
Oodgeroo (Ochre)

### YEAR GROUP CO-ORDINATORS

Year 7 Mrs Jacqui Pugh
Year 8 Mr Bill Clewett
Year 9 Mr Phil Cunich
Year 10 Mr Simon Woffenden
Year 11 Mr Tristan Bevan
Year 12 Mr Christophe Gauchat

### **CURRICULUM LEADERS**

English
Mathematics
TAS (Acting)
The Arts
Science and PDHPE

Humanities

Mr Nick Carter
Ms Catherine Dobner
Mrs Kate Cunich
Mr Robert Hughes
Mrs Bronwyn Tregenza
Mrs Ruth Shedden

To email staff please use: firstname.surname@oxley.nsw.edu.au.

A full staff list is available on the website via the following link:

http://www.oxley.nsw.edu.au/about/staff/

# IMPORTANT GENERAL INFORMATION

### THE SCHOOL YEAR

Term Dates 2016

TERM 1	FROM Wednesday 27 January TO Thursday 7 April	NOTES		
TERM 2	FROM Tuesday 26 April TO Thursday 23 June	Term 1 – Tuesday 26 January – Australia Day Term 1 – Friday 25 March Good Friday		
TERM 3	FROM Monday 18 July TO Friday 23 September	Term 1 – Monday 28 March Easter Monday Term 2 – Monday April 25 – Anzac Day Term 2 – Monday 13 June – Queen's Birthday		
TERM 4	FROM Monday 10 October TO Thursday 8 December	Term 4 – Thursday 8 December – Speech Night		

### THE SCHOOL DAY/WEEK

The College timetable rotates on a ten day cycle.

Days are known as:

MONDAY A | TUESDAY A | WEDNESDAY A | THURSDAY A | FRIDAY A, AND; MONDAY B | TUESDAY B | WEDNESDAY B | THURSDAY B | FRIDAY B

Periods are fifty minutes in duration, six per day. Senior students may have timetabled periods outside this framework. Period times are as shown below:

Roll Call	Period 1	Period 2	Recess	Period 3	Period 4	Lunch	Tutor Group	Period 5	Period	End of Day
8:45am	8:50am	9:40am	10:30am	11:00am	11:50am	12:40pm	1:30pm	1:50pm	2:40pm	3:30pm

### **TUTOR GROUP**

All students are allocated to a Tutor Group which has a Tutor and students ranging from Years 7 to 12. If students have any problems or difficulties, these are the people to ask for help in the first instance. If they cannot help, they will know who can.

### **HOUSES**

All students are also a member of one of the six Houses. The Inter-House competition at the College is very strong and includes some activities which are compulsory for every member of the House. House activities include such things as Academic, Athletics, Cross-Country, Drama, Music, Debating, Public Speaking and Swimming.

### FINANCIAL

All Oxley College families are required to submit the Oxley College Enrolment Agreement at the time of enrolment confirmation. As per the terms and conditions of this Enrolment Agreement, withdrawal from Oxley College at any time requires one term's written notice to the Headmaster in advance. Please refer all issues regarding fees and accounts to our Business Manager, Mrs Beverley Harris on 4861 1366.

### **TIMETABLES**

The College runs an integrated school day, involving sport and physical education. If parents know their child's timetable, they can give helpful advice about when to bring items like swimming costumes/sports uniforms and other special requirements to the College.

### ARRIVING AT SCHOOL

It is recommended that students should be at the College by 8:35am. The first bell goes at 8:45am. Daily Announcements are read and roll call is taken at Tutor Group.

### **ABSENCE**

If your child is ill please call or email the College between 8:00am and 9:00am. If a student is absent and the parent has not made contact with the school an SMS message will be sent to one of the parent's mobile phones indicating that their child is absent. On the day of your child's return they should bring a note explaining their absence and give this to their Tutor. Special slips in their Diary can be used for this purpose. Absence for reasons other than sickness is actively discouraged. Requests for such leave should be made to the College via Student Services, in writing, well in advance of the leave. It should not be assumed that permission will be granted.

### **LATENESS**

School begins at 8:45am. Students are late if they are not in the Tutor room by 8:45am. Students arriving after 8:50am (when the roll is taken) are required to report with their Diary to Student Services to be signed in. Parents are requested to make a signed entry in the Diary and give a reason or to provide a note (Special slips in their Diary can be used for this purpose).

### **EMERGENCY PROCEDURES**

In the event of an emergency the following will occur:

**Evacuation** – Notification given through the bell system. "A fire has been detected; please proceed to your evacuation route". (Message says fire but is used for any emergency that requires evacuation). All students and staff are to assemble on the oval. K-6 in classes and 7-12 in Houses.

**Lock Down** - Notification given through the bell system. "The school has been placed in lock down; please follow lock down procedures." All staff are to lock external doors, if it is safe to do so. All staff and students are to remain inside the building until three short bells signal the end of the Lock Down.

**Severe Weather** – Notification given through the bell system. "Lightning has been detected in the area; please proceed to a safe location". (Message says lightning but is used in any severe weather emergency that requires evacuation). All students and staff are to move under cover or indoors.

### LEAVING THE COLLEGE GROUNDS

Students are not allowed to leave the school grounds during school hours, break or lunch time without special permission from the Deputy Head, Pastoral or another member of the Executive. If a student has a medical appointment they must be signed out by their parent or guardian at Student Services.

### **SUPERVISION**

Students should not arrive at school before 8:20am. Formal supervision is not available before that time. Similarly, students should not wait unsupervised after 4:00pm. The David Wright Library is open until 5.30pm, Monday to Thursday. Supervised care is offered there. On Fridays, students who need to remain at school after 4:00pm should report to the office.

### **CANTEEN**

Oxley College has an excellent canteen which operates each day. Fresh produce from the Oxley College vegetable garden is used whenever possible. Canteen price lists are available on the website.

### **DRIVING TO SCHOOL**

Only Year 12 students are permitted, under certain conditions, to drive to school. They must enter and park on the eastern side of the College, along the driveway. Vehicles are out of bounds during normal school hours. Permission to drive, or to be a passenger in a car driven by a student, must be sought on the appropriate form (available from Student Services).

### **BICYCLES**

Bicycles should be parked in the racks provided (near the water tank). Students must wear helmets.

### **ILLNESS**

Students who become sick at school must get permission from the member of staff teaching them to report to Student Services and they will be admitted to Sick Bay. Student Services will contact parents, if needed. The College has a First Aid Management Plan for each child.

### INFORMATION FOR STUDENTS

Information is passed on to the students either at Assembly, in the Daily Announcements or by notices pinned on the notice board in the De La Salle Building. Students should get into the habit of checking the notice boards on a daily basis.

### **NAMETAGS**

Everything must be named, including all items of clothing, sports equipment and books. Unmarked goods get lost. Students are expected to take care of possessions or have as few as possible at school.

### **LOCKERS**

Lockers are provided for each student. Students should only carry those books and materials required for classes. Students may go to their lockers before school, at morning break and lunch and after school. Lockers may not be accessed between or during classes and all bags should be kept near a student's locker. Valuables may be stored in the locker or given to Student Services for safekeeping.

### THE LOST PROPERTY OFFICE

The Lost Property Office is the place where misplaced and lost articles sometimes find their way. It is always worth checking in this area. The Lost Property Office is located in the Oxley Shop. If the lost clothing item is properly 'named' then it is returned to the student.

### **VALUABLE ITEMS**

Items of value, such as iPods, MP3 players etc. should not be brought to school. If they are they should be kept securely in a student's locker.

### **CAMERAS**

Ordinarily students should not bring cameras to school. Those with cameras on their mobile phones should not take photos or videos of other students or staff without permission. Under no circumstances should photos or videos be taken in toilets or change rooms. Photos or videos of Oxley students at College or in uniform should not be uploaded onto websites without written permission from the Headmaster.

### **PHONES**

Phones are not to be used in class unless permission is granted and forms part of the lesson. Students are able to use phones at recess or lunch to contact parents or make arrangements for after school.

### **SPORT**

One ISA sport each year is compulsory for students - although most students do two.

The College also encourages Equestrian and cultural activities. Therefore students who participate in Equestrian or do a large number of cultural/music activities may apply to the Deputy Head, Pastoral for an exemption to this rule.

### **MAJOR COLLEGE EVENTS**

Attendance at Major Events: There are a few occasions during the year when the entire student body is in attendance. These include: Speech Night, Foundation Day, the Inter-House Swimming Carnival, Inter-House Cross Country Carnival and the Inter-House Athletics Carnival. Students must plan their personal activities around these important occasions.

### **MAJOR DATES**

A list of Major College dates is available on the College website.

### **PIN OAK**

Each fortnight, Oxley produces Pin Oak – our newsletter. This is uploaded onto our website on Friday. This is an important communication tool for our community and we will send you a weekly email reminder. Please ensure your email contact details are up to date.

### MUSIC TUITION

Individual Music Tuition is available at the College. Enquiries may be made to Mr Robert Hughes, Head of Music.

### THE OXLEY SHOP

The Oxley Shop is located in the second demountable on the right, along the second driveway and operates on Tuesdays, Wednesdays and Thursdays from 8:30am -4:00pm. The Shop is open on the first Saturday of the month from 10:00am – 12noon. Eftpos facilities are available during these hours. Special arrangements/ appointments will be made to assist new parents (Please call the Oxley College office).

### **TEXT BOOKS REQUIREMENTS**

All students must have their own text books and these can be bought new through the supplier:

Better Books Pty. Ltd.
PO Box 593,
Gladesville NSW 2111
Phone: (02) 9879 6411
www.betterbooks.com.au,

### For new students starting at the beginning of an academic year:

Text book lists will be sent out by the College during Term 4 and orders need to be placed with the suppliers by mid January. The suppliers send the new books directly to the address provided by the student.

### For students starting during the year:

Text book lists will be available from the Community Relations Officer.

### STATIONERY REQUIREMENTS

It is the responsibility of students to supply their own stationery with the exception of the following, which are distributed and debited to accounts: Oxley Diary and calculators. A stationery list will be provided to all new students to assist them in making the correct purchases.

### BUS AND TRAIN PASS APPLICATIONS

Bus and Train Pass Application Forms are given out early in the term and at Orientation Day. Please make sure your child knows how he/she will be getting home on their first full day. Bus passes are mailed directly to the families from the bus company after bus application forms have been handed in to Student Services. Train passes will be available from Student Services early in the first term.

### **ACCIDENT INSURANCE**

Students are covered for injury and associated expenses resulting from accidents. This cover relates to accidents occurring within and beyond school time. Full details may be obtained from the Business Manager.

### DRESS AND APPEARANCE

Uniform is to be worn properly on all school days and on special occasions. The uniform rules are stated clearly in the Oxley Diary. Blazers must be worn to and from school. Students must carry a note when unable to wear the full uniform in special circumstances, such as when blazers are being dry-cleaned, shoes repaired or there is injury.

Girls whose ears are pierced may wear plain studs or sleepers. Only one earing in each ear lobe may be worn. Boys, if they have pierced ears, are not allowed to wear earrings while in uniform, at school, or while representing the College on any occasion. No other jewellery, make-up or piercings are permitted ie. rings, necklaces, eyebrows etc. Girls' hair must be tied back off the face. Boys' hair must be of a conservative style and length (above the collar, half way up the ears and out of the eyes, as a guide). Boys should be clean shaven at all times. There may be no radical change of hair colour or hair length. All items of clothing must be clearly named.

## OXLEY COLLEGE 7-12 UNIFORM

### **BOYS YEARS 7-12**

- College Blazer
- College Tie
- College Hat or Cap
- \*\*Trousers (all terms) or Shorts (Terms 1 & 4 only) (mid grey)
- White Shirt
- Navy V-Neck Jumper or Vest
- College Sock (long grey)
- Black Shoes (plain lace-up)
- Belt (black)
- \*\* Long trousers are worn on formal occasions

### SENIOR VARIATIONS (YEARS 11 & 12)

- Senior Tie
- Senior Stripe Shirt

### **OPTIONAL ITEMS BOYS & GIRLS**

- College Scarf (winter only and not to be worn inside)
- Navy Overcoat (winter only and not to be worn inside)

### PE and Non ISA sport Uniform

- College Track Suit
- College Blue Sports Top
- College Sport Shorts
- White Sport Socks
- Athletic Shoes
- College Hat or Cap (Cap Year 7 12 only)
- Swimming Costume
- Sports Jersey (optional)

### ISA Sport (Years 7-12 only)

 If your child elects to play ISA sport, uniform requirements will be advised by their coach. Uniforms will be available for purchase from the School Shop.

### **House Events**

 House Polo Shirt must be worn to School Carnivals and House Events.

### Bags

- Oxley College Back Pack
- Oxley College Sport Bag

### **GIRLS YEARS 7 - 10**

### Summer Term 1 & 4

- College Blazer
- College Hat
- \*\*Summer Dress
- Navy V-Neck Jumper or Vest
- College Sock (short white w stripe)
- Black Shoes (plain lace-up ballet style shoes are strictly forbidden)

# SENIOR VARIATIONS (YEARS 11 & 12)

### Senior Tie

- Senior White Overshirt
- \*\*Navy Skirt

### WINTER TERMS 2 & 3

- College Blazer
- College Tie
- \*\*Winter Tunic
- White Shirt
- Navy V-neck Jumper or Vest
- Navy Tights
- Black Shoes (plain lace-up ballet style shoes are strictly forbidden)

# SENIOR VARIATIONS (YEARS 11 & 12)

- Senior Tie
- L/S White Shirt (summer overshirt is not to be worn)
- \*\*Navy Skirt
- \*\* All dress & skirts lengths—just below the knee



PLEASE DO NOT HESITATE TO CONTACT US IF YOU HAVE ANY QUERIES OR CONCERNS.

WE LOOK FORWARD TO WELCOMING YOUR FAMILY TO OXLEY COLLEGE IN 2016.

### OXLEY COLLEGE K-12

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